

DEAR VALUED CUSTOMER:

Please follow the instructions below to register for your M.U.D. Online / Recurring E-Check or Credit/Debit Card account.

To complete the registration, you will need your last four digits of the social security number or tax I.D. number of the primary account holder and your M.U.D. account number located on your current billing statement.

New customers will receive an account number via confirmation email or by calling Customer Service.

FIRST – REGISTER ONLINE AT: MUDOMAHA.COM

On the main page, click – LOGIN



A. Select - New User Registration

B. Enter Account Number / Primary Account Holder's SSN / EIN (last four digits), click I'm not a robot, and click Next.

C. Enter Requested Information, click - I agree to the Terms of Service and Privacy Policy, and click Submit.

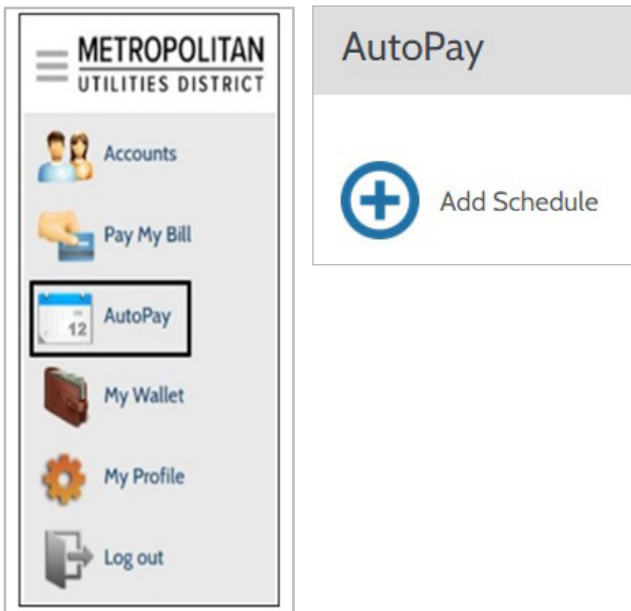
D. Go to your email. M.U.D. will send an activation email - click the link to sign in to your new account. NOTE: If the activation email is not in your inbox, check the spam folder.

SECOND – SETTING UP RECURRING:

A. Log into your M.U.D. Account.



B. On the left side, select – **'AutoPay'** and follow the requested prompts: Click - **Add Schedule**.



C. Select or verify the M.U.D. Account number is correct and click **Continue**.



D. First time setting up a Payment Method, click – **Continue** or **Add new**.

Create New AutoPay > Utility Bill #

Payment Method

Add a Payment Method

Add new

Back Continue

How to set up AutoPay

1. Select the account number
2. Choose your preferred payment method
3. Select "Confirm Schedule"

E. When adding a new Payment Method, click **Add New**.

Payment Method

My Wallet

Add a Payment Method

Add new

Back Continue

F. Select the Credit, Debit, or E-check tab, complete the fields, click I authorize payment, and **click Add**.

Add Payment Method

Credit Debit E-Check

VISA MasterCard DISCOVER

Card Number CVV

Expiration Date MM YYYY

Card Holder Name

[Click to read the Payment Authorization Terms](#)

I authorize payment and agree to the Payment Authorization Terms

Back Add

G. Under My Wallet – select the E-Check bank account or Credit / Debit card that the M.U.D. Payments will be withdrawn, and click **Continue**.

Create New AutoPay > Utility Bill #

Payment Method

My Wallet

Add a Payment Method

Add new

Back Continue

How to set up AutoPay

1. Select the account number
2. Choose your preferred payment method
3. Select "Confirm Schedule"

The Frequency button is automatically selected for the payment to withdraw on the due date.

NOTE UNDER ATTENTION: Previously due balances will be processed for payment today. Any past due billed amount will automatically withdraw from the bank account the same day you set up Recurring E-check, Credit/Debit card payments.

H. **Click** – By selecting the box, you authorize...

I. **Click** - Create AutoPay.

Create New AutoPay > Utility Bill #

Payment Details

Frequency

Bill amount on the due date

ATTENTION: Previously due balances will be processed for payment today.

Payment Amount

Bill Amount

Total Amount

Bill Amount

Payment Type

Checking Account

Routing Number

Account Number

By selecting the box, you authorize the above scheduled payments from the account shown. This authorization is valid until you cancel it through the customer portal or by calling your biller's customer service number. Cancellation requests must be received at least 3 business days before the next scheduled payment due date.

Back Create AutoPay

How to set up AutoPay

1. Select the account number
2. Choose your preferred payment method
3. Select "Confirm Schedule"

J. An AutoPay confirmation box will populate.

AutoPay


Utility Bill # 110000351696


Schedule # 19420354 [Edit](#)

Frequency
Bill amount on the due date

Created By Start Date
You Sep 22, 2019

Payment Details [Edit](#)

Payment Method	Payment Amount
 *****7959	Bill Amount

 Add Schedule

If you have any questions, contact Customer Service at 402.554.6666.
Available Monday – Friday 7:30 a.m. to 5:30 p.m.