

METROPOLITAN UTILITIES DISTRICT

Committee Meetings Agenda

8:15 a.m.

October 2nd, 2024

1. Safety Briefing
2. Roll Call
3. Open Meetings Act Notice

Construction & Operations – Friend, Sidzyik, Cavanaugh

1. Capital Expenditures [Kendall Minor – SVP & Chief Operations Officer] – **Tab 5**
2. Acceptance of Contracts and Payment of Final Estimates
[Trevor Tonniges –Director, Plant Engineering] – **Tab 6**
3. Bids on Materials and Contracts [Jon Zellars – VP, Procurement & Enterprise Services] – **Tab 7**
4. JEO Consulting Services Agreement Extension – [Masa Niiya – VP, Engineering] – **Tab 9**

Services & Extensions – Friend, Begley, Howard

1. Main Extensions [Masa Niiya – VP, Engineering] – **Tab 10**
2. Pheasant Point Landfill [Masa Niiya – VP, Engineering] – **Tab 11**

Personnel – Begley, Sidzyik, Friend

1. Wage and/or Salary Increases and Ratification
[Bonnie Savine – VP, Human Resources] – **Tab 12**

Audit – McGowan, Howard, Begley

1. RSM Contract Extension - [Mark Myers – SVP, Chief Financial Officer] – **Tab 13**

Public Comment

(Turn over for regular Board Meeting agenda)

**METROPOLITAN UTILITIES DISTRICT
Regular Monthly Board Meeting Agenda**

9:00 a.m.

October 2, 2024

1. Roll Call
 2. Open Meetings Act Notice
 3. Pledge of Allegiance
 4. Approval of Minutes – Committee Meetings and Regular Board Meeting for September 4, 2024
- CONSTRUCTION & OPERATIONS**
5. Capital Expenditures
 6. Acceptance of Contracts and Payment of Final Estimates
 7. Bids on Materials and Contracts
 8. Notice of Purchases Between \$25,000 & \$50,000
 9. JEO Consulting Services Agreement Extension
- SERVICES & EXTENSIONS**
10. Main Extensions
 11. Pheasant Point Landfill
- PERSONNEL**
12. Wage and/or Salary Increases and Ratifications
- AUDIT**
13. RSM Contract Extension
- BOARD**
14. Other Matters of District Business for Discussion
 15. Public Comment
 16. CLOSED SESSION – Litigation, Personnel and Real Estate

Adjourn Regular Monthly Board Meeting

(Turn over for Committee Meetings agenda)

METROPOLITAN UTILITIES DISTRICT
Minutes of the Committee Meeting
September 4, 2024

Chairperson Jim Begley called to order the Committee meetings of the Metropolitan Utilities District Board of Directors at 8:15 a.m. at its headquarters building located at 7350 World Communications Drive.

Advance notice of the meeting was published in the print version of *The Omaha World-Herald* on Sunday, August 25, 2024. Notice was also provided on the MUD website at www.mudomaha.com and other social media platforms. Agendas and all pertinent Board materials to be presented at the meeting were emailed to Directors and posted on the MUD website on August 30, 2024.

Chairperson Begley announced that the meeting was being livestreamed and a recording of the meeting would be uploaded to the MUD website after the meeting's conclusion.

Safety Briefing

Vice President, Safety and Security Shane Hunter provided a safety briefing for all individuals attending the meeting in-person regarding protocol at the headquarters building in the event of an emergency.

Roll Call

On a roll call vote, the following Directors acknowledged their attendance: Gwen Howard, Tim Cavanaugh, Jim Begley, Tanya Cook, Dave Friend, Bob Sidzyk and Mike McGowan.

Open Meetings Act Notice

Chairperson Begley announced that a copy of the Open Meetings Act was located on the wall in the back of the Board Room.

Construction and Operations – Friend, Sidzyk, Cavanaugh

Senior Vice-President and Chief Operations Officer Kendall Minor presented the proposed capital expenditures as outlined in his letter to the Committee dated August 28, 2024.

Director, Facilities Management John Velehradsky presented the Change Order 1 for JC Excavation as outlined in his letter to the Committee dated August 26, 2024.

Interim Director of Plant Engineering Adam Gartner presented the JEO Consulting Services Agreement Extension as outlined in his letter to the Committee dated August 28, 2024. Discussion was held regarding concerns about the contractor's performance, purview, cost, and efficiency versus utilizing District employees. The Board requested

Management further review options and the agreement extension to be presented at the October Board Meeting prior to making a decision.

Mr. Gartner proceeded, reviewing the Acceptance of Contracts and Payment of Final Estimates as outlined in his letter to the Committee dated August 21, 2024.

Vice-President of Procurement & Enterprise Services Jon Zellars provided a review of the bid submission and recommendation process performed by the Procurement team. He then presented the bids on materials and contracts as outlined in the letter to the Committee from Director of Procurement Sherri Lightfoot dated August 22, 2024.

Vice-President of Engineering Masa Niiya presented the proposed main extensions as outlined in his letter to the Committee dated August 28, 2024.

Personnel – Begley, Sidzyik, Friend

Vice-President of Human Resources Bonnie Savine reviewed the wage and/or salary increases and ratifications as outlined in her letter to the Committee dated August 23, 2024.

Ms. Savine proceeded, reviewing the Group Insurance Contract Renewals as outlined in her letter to the Committee dated August 28, 2024.

Ms. Savine concluded, reviewing the Revised SPA Overtime Policy and Related Premiums as outlined in her letter to the Committee dated August 19, 2024.

Public Comment

Chairperson Begley asked if there were any further comments from the Board or if any member of the public would like to address the Board.

At 9:26 a.m., Chairperson Begley announced the Committee Meetings had concluded and the Board would reconvene in then minutes for the regular monthly Board Meeting.



Mark Doyle
President & Secretary to the Board

MD/sec

METROPOLITAN UTILITIES DISTRICT
Minutes of the Regular Monthly Board Meeting
September 4, 2024

Chairperson Jim Begley called to order the Regular Board Meeting of the Metropolitan Utilities District Board of Directors at 9:36 a.m. at its headquarters building located at 7350 World Communications Drive.

Advance notice of the meeting was published in the print version of *The Omaha World-Herald* on Sunday, August 25, 2024. Notice was also provided on the MUD website at www.mudomaha.com and other social media platforms. Agendas and all pertinent Board materials to be presented at the meeting were emailed to Directors and posted on the MUD website on August 30, 2024.

Chairperson Begley announced that the meeting was being livestreamed and a recording of the meeting would be uploaded to the MUD website after the meeting's conclusion.

AGENDA NO. 1

ROLL CALL

On a roll call vote, the following Directors acknowledged their attendance: Gwen Howard, Tim Cavanaugh, Jim Begley, Tanya Cook, Dave Friend, Bob Sidzyik and Mike McGowan.

AGENDA NO. 2

OPEN MEETINGS ACT NOTICE

Chairperson Begley announced that a copy of the Open Meetings Act was located on the wall in the back of the Board Room.

AGENDA NO. 3

PLEDGE OF ALLEGIANCE

Chairperson Begley invited all who wished to participate to recite the Pledge of Allegiance.

AGENDA NO. 4

APPROVAL OF MINUTES FOR THE COMMITTEE MEETINGS, REGULAR MONTHLY BOARD MEETING AND PUBLIC HEARING FOR AUGUST 7, 2024.

Director Cook moved to approve the minutes for the Committee Meetings and Regular Monthly Board Meeting for August 7, 2024, which was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan

Voting No: None

AGENDA NO. 5
CAPITAL EXPENDITURES

Director Friend moved to approve the proposed capital expenditures as presented in the Committee Meetings by Senior Vice-President and Chief Operations Officer Kendall Minor as outlined in his letter to the Committee dated August 28, 2024. The motion was seconded by Director Cook and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

AGENDA NO. 6
CHANGE ORDER NO. 1 – JC EXCAVATION

Director Friend moved to approve the proposed change order for JC Excavation for work at CC2 as presented in the Committee Meetings by Director, Facilities Management John Velehradsky as outlined in his letter to the Committee dated August 26, 2024. The motion was seconded by Director Cavanaugh. Chairman Begley requested Mr. Zellars provide a clarification on the changes to plans due to the updated flood map. The motion was carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

AGENDA NO. 7
JEO CONSULTING SERVICES AGREEMENT EXTENSION

Director Friend requested to revisit this request at the October board meeting per discussion in the Committee meetings. No vote necessary.

AGENDA NO 8.
ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES

Director Friend moved to approve the acceptance of contracts and payment of final estimates as presented in the Committee Meetings by Interim Director, Plant Engineering Adam Gartner and as outlined in his letter to the Committee dated August 21, 2024. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

AGENDA NO. 9
BIDS ON MATERIALS AND CONTRACTS

Director Friend moved to approve the bids on materials and contracts as presented in the Committee Meetings by Vice-President of Procurement and Enterprise Services Jon Zellars and as outlined in the letter to the Committee dated August 22, 2024, from Director of Procurement Sherri Lightfoot. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

AGENDA NO. 10

NOTICE OF PURCHASES BETWEEN \$25,000 AND \$50,000

Director Friend requested that the Notice of Purchases letter dated August 21, 2024, from Director of Procurement Sherri Lightfoot be placed on file.

AGENDA NO. 11

MAIN EXTENSIONS

Director Friend moved to approve the proposed main extensions as presented in the Committee Meetings by Vice-President of Engineering Masa Niiya and as outlined in his letter to the Committee dated August 28, 2024, which was seconded by Director Cook and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

AGENDA NO. 12

WAGE AND/OR SALARY INCREASES AND RATIFICATIONS

Director Begley moved to approve the Wage and/or Salary Increases and Ratifications as presented in the Committee Meetings by Vice-President of Human Resources Bonnie Savine and as outlined in her letter dated August 23, 2024. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

AGENDA NO. 13

GROUP INSURANCE CONTRACT RENEWALS

Director Begley moved to approve the Group Insurance Contract Renewals as presented in the Committee Meetings by Vice-President of Human Resources Bonnie Savine and as outlined in her letter dated August 28, 2024. The motion was seconded by Director Friend and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

AGENDA NO. 14

SPA OVERTIME POLICY REVISIONS

Director Begley moved to approve the SPA Overtime Policy Revisions as presented in the Committee Meetings by Vice-President of Human Resources Bonnie Savine and as outlined in her letter dated August 19, 2024. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

AGENDA NO. 15

OTHER MATTERS OF DISTRICT BUSINESS FOR DISCUSSION

Chairperson Begley asked whether any Board Members had any comments they wished to share.

AGENDA NO. 16

PUBLIC COMMENT

Chairperson Begley asked whether any members of the public were present who wished to address the Board.

President, Mark Doyle thanked the Board for their support on all District efforts and encouraged them to visit the CC2 site to see the progress.

AGENDA NO. 17

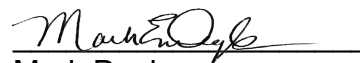
CLOSED SESSION – LITIGATION, PERSONNEL AND REAL ESTATE

A Closed Session was not necessary.

Director Cook moved to adjourn the regular Board Meeting which was seconded by Director Friend and carried on a roll call vote.

Voting Yes: Howard, Cavanaugh, Begley, Cook, Friend, Sidzyik, McGowan
Voting No: None

The regular Board Meeting was adjourned at 9:46 a.m.



Mark Doyle
President & Secretary to the Board

MD/sec

METROPOLITAN UTILITIES DISTRICT*Inter-Department Communication*

September 26, 2024

Subject: CAPITAL EXPENDITURES

To: Committee on Construction and Operations
cc: all Board Members, Ausdemore, Doyle, Lobsiger, Mendenhall, Myers,
and all Vice Presidents

From: Kendall Minor, SVP & Chief Operations Officer

The following items will be on the October 2, 2024, Committee Agenda for consideration and the Board Agenda for approval.

BUILDINGS, PLANTS & EQUIPMENT

1. JOB #: (100084001348 - \$130,800)

TOTAL COST: \$130,800

LOCATION: Headquarters

PURPOSE: Install audio and visual warning system with strobe lighting

DESCRIPTION: Facilities Management, Safety, and Security are seeking permission to upgrade the fire panel system at Headquarters to install an audio-visual warning system with strobe lighting. The system upgrades will allow for audible and visual notification to employees during fire, severe weather, as well as other emergency related events. The upgrades will also allow notification procedures to be similar to recent upgrades at the Operations Center and pending upgrades as part of the Construction Center I renovations.

2. JOB #: (100090001500 - \$57,316) – RATIFICATION

TOTAL COST: \$57,316

LOCATION: Construction Center

PURPOSE: Purchase two modular shoring boxes for the Construction division

DESCRIPTION: While exploring effective means to further enhance and increase Construction personnel safety in the most challenging excavations, it became clear that this product (carried locally by United Rentals – with whom the District works regularly and has successfully partnered with for many years) could provide immediate worker safety benefits through its modular ability. Therefore, it was decided to expedite acquisition of this shoring equipment.

3. JOB #: WP2116 (100035000014 - \$1,156,000) – SUPPLEMENTAL

TOTAL COST: \$1,156,000

LOCATION: Platte West Water Production Facility

PURPOSE: CIP #1B Plant Process Effluent Dechlorination

DESCRIPTION: The purpose of this project is to furnish and install a Sodium Bisulfite (SB) automated dechlorination system for Platte West WPF process effluents to remove any residual chloramines prior to discharge into the wetlands within the Douglas County Wellfield in accordance with NPDES permit requirements.

The SB system will consist of a bulk/day tank, transfer pump, and series of chemical feed pumps providing flow paced dosing based on discharge flow rates. This will result in a more effective chemical feed application within the plant process effluent lines.

4. JOB #: (100083001198 - \$160,000)

TOTAL COST: \$160,000

LOCATION: District Wide Water Quality Labs

PURPOSE: Water Quality Labs Security Enhancements

DESCRIPTION: This request is for the procurement and installation of card access controls and cameras at the District's three Water Quality Labs: Florence, Platte West, and Platte South. These upgrades will enhance security by controlling access to the labs and providing read-in and read-out functionality, which will provide better oversight of lab occupancy. Additionally, the cameras will offer coverage of all lab entry points and sensitive water quality testing areas.

As part of this project, we are also adding card access to the Florence control room, aligning it with the other control rooms and ensuring consistency across all sites.

SYSTEM IMPROVEMENTS – N/A

DocuSigned by:
Kendall Minor
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Kendall Minor
SVP, Chief Operations Officer

Approved:

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Mark Mendenhall
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Mark E. Doyle
President



METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

September 18, 2024

Subject: ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES

To: Committee on Construction and Operations
 cc: all Board Members, Doyle, Mendenhall, Myers, Ausdemore, Minor, Lobsiger, and all Vice Presidents

From: Trevor Tonniges, Director, Plant Engineering

The following items will be on the October 2, 2024, Committee Meeting for consideration and the Board Meeting Agenda for approval. Work has been satisfactorily completed on the following contracts and final payment is recommended:

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
a. INSTALL WATER MAINS IN OPS PINE CREEK ADDITION, NW OF N 156TH ST & IDA ST; KERSTEN CONSTRUCTION; WP1739 (100055001323)	2/6/2020	\$100,203.00	\$116,215.33

Comments: There was a net increase of \$16,012.33 (+16.0%) for this project, largely due to a previously approved change order in the amount of \$12,346.00 due to material price increases as the work was bid in 2020 but construction was delayed by the developer. The remaining items resulted in a reduction in water main and sample taps and additional restoration, including seeding, matting and concrete due to site changes after the project was bid but prior to start of construction. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
b. INSTALL WATER MAINS IN HEARTWOOD RESIDENCES LOTS 1-222, W. OF APPLIED PKWY. & JONES ST.; KERSTEN CONSTRUCTION; WP1940 (100055001413)	11/2/2022	\$541,465.20	\$494,533.55

Comments: There was a net decrease of \$46,931.65 (-8.7%) due to a reduction in water main, bends, augering, air relief and sample tap unit items. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.


Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
c. PLATTE WEST WPF EAST PERIMETER TREE REMOVAL; 21212 WEST Q ROAD, OMAHA, NE 68022; VIXEN LLC.; WP2038 (100071000725)	2/7/2024	\$48,500.00	\$48,500.00

Comments: All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		*Unit Price Bid	Actual
d. INSTALL WATER MAINS IN SARPY WEST INDUSTRIAL LOT 1, SW OF 156TH ST. & SCHRAM RD.; PAT THOMAS CONSTRUCTION, INC.; WP2087 (100055001466)	3/6/2024	\$192,301.00	\$180,191.96

Comments: There was a decrease of \$12,109.04 (-6.3%) for this project, largely due to a reduction in water main, bends and sample tap unit items. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

**Based upon Engineering's estimated unit quantities.*

Signed by:

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Trevor Tonniges
 Director, Plant Engineering


Approved:

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Masa Niiya
 Vice President
 Engineering

DocuSigned by:

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Kendall Minor
 Senior Vice President
 Chief Operations Officer

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Mark Doyle
 President



METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

September 20, 2024

Subject: BIDS ON MATERIALS AND CONTRACTS DURING THE MONTH OF SEPTEMBER

To: Construction & Operations Committee
 cc: All Board Members, Doyle, Ausdemore, Lobsiger, Mendenhall, Minor, Myers
 and all Vice Presidents

From: Sherri A Lightfoot, Director, Procurement

The following items will be on the October 2, 2024 Committee Agenda for consideration and the October 2, 2024 Board Agenda for approval. The recommended bid is bolded and listed first. Nonlocal bidders have been indicated in italics.

WATER/GAS MAIN CONTRACTS

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidders</u>	<u>Bid Amount</u>
Install Water Mains in Shadow View Village Lots 3-8 Shadow View Village Replat 1 Lot 1, NW of South HWS Cleveland Blvd. and West Center Road 100055001478 WP2120 Engineering Estimate: \$523,060.00 (A C&A in the amount of \$571,806.00 will be presented to the Board on October 2, 2024 for approval.)	35/3	Cedar Construction Kersten Construction <i>Pat Thomas Construction</i>	\$467,237.00 479,970.00 541,280.00
Install Water Mains in Majestic 178 Phase 2 Lots 99-196 and Outlots "D"- "H", SE of North 177 th Street and State Street 100055001480 WP2138 Engineering Estimate: \$506,740.00 (A C&A in the amount of \$555,090.00 will be presented to the Board on October 2, 2024 for approval.)	35/3	Cedar Construction Kersten Construction <i>Pat Thomas Construction</i>	\$464,748.00 465,271.50 588,595.10

OTHER

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidders</u>	<u>Bid Amount</u>
Water Quality Lab Security Enhancements for Florence, Platte South, and Platte West Water Production Facilities (WPF) 100083001198 (A C&A in the amount of \$160,000.00 will be presented to the Board on October 2, 2024 for approval.)	4/1	Prime Secured	\$159,776.81
Audio and Visual Warning System with Strobe Lighting at Headquarters 100084001348 Engineering Estimate: \$104,500.00 (A C&A in the amount of \$130,800.00 will be presented to the Board on October 2, 2024 for approval.)	4/2	General Fire & Safety Assoc. Fire Protection	\$107,597.70 109,631.00
MUD Platte West Water Production Facility (WPF) Plant Process Effluent De-chlorination 100035000014 WP2116 Engineering Estimate: \$752,000.00 (C&A for 100035000014 approved on May 1, 2024 in the amount of \$160,000.00) (A Supplemental C&A in the amount of \$1,156,000.00 will be presented to the Board on October 2, 2024 for approval.)	11/4	Hawkins Construction <i>Judds Bros. Construction</i> <i>Neuvirth Construction</i> Eriksen Construction	\$885,000.00 898,525.00 902,701.00 1,039,000.00
Furniture for the New Administrative Building and Guard Station at Platte South Water Production Facility (WPF) 100033000009 WP 2060 (C&A for 100033000009 approved on January 3, 2024 in the amount of \$6,405,000.00.)	2/1	All Makes	\$118,148.73
One (1) Large 28,000 LB Forklift 100087000695 *Bid Rejected, Does Not Meet Specifications (C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of \$18,794,100.00.)	4/2	MH Equipment <i>Octane Forklifts</i>	\$215,578.60 198,675.00*

Thirty-Six (36) Dump Truck Tarp System Upfits 100090001492	6/2	Badger Body Aspen Equipment	\$158,527.00 162,500.00
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(C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of \$18,794,100.00.)

ANNUALS

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidders</u>	<u>Bid Amount</u>
Insulated Water Service Saddles (October 1, 2024 -September 30, 2025)	4/2	American UGD Core and Main	\$706,328.54 729,036.83
Precast Concrete Vault Sections (October 1, 2024 -September 30, 2025)	3/1	Kersten Precast	\$234,542.00

DocuSigned by:

Sherri A. Lightfoot

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Sherri A. Lightfoot
Director, Procurement
(402) 504-7253

Approved:

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Jon Zellars

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Jon Zellars
Vice President, Procurement and Enterprise Services

Signed by:

Steve Ausdemore

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Steven E. Ausdemore
Senior Vice President, Safety, Security and Field Operations

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Mark Mendenhall

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Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

September 23, 2024

Subject: NOTICE OF PURCHASES BETWEEN \$25,000 - \$50,000

To: All Board Members
cc: Doyle, Ausdemore, Lobsiger, Mendenhall, Minor, Myers and all Vice Presidents

From: Sherri A. Lightfoot, Director, Procurement

During the month of September, the following item was purchased or contracted for and is being submitted to the Board to be placed on file. The purchase or contract was initiated with the low bidder which is bolded and listed first.

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidder</u>	<u>Amount Bid</u>
Automotive and Construction Equipment Batteries (October 1, 2024 – September 30, 2025)	7/6	Factory Motors Action Batteries Napa Interstate Batteries Advance Auto Murphy Tractor	\$25,749.04 30,417.30 34,294.00 42,849.97 97,000.52 102,079.07

DocuSigned by:
Sherri A. Lightfoot
FE517A20F86A486
Sherri A. Lightfoot
Director, Procurement
(402)504-7253

Approved:
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Jon Zellars
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Jon Zellars
Vice President, Procurement and Enterprise Services

Signed by:
Steve Ausdemore
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Steven E. Ausdemore
Senior Vice President, Safety, Security and Field Operations

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Mark E. Doyle
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Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT

September 23, 2024

Subject: RENEWAL OF CONSULTANT AGREEMENT CONSTRUCTION PHASE INSPECTION SERVICES FOR CONTRACTED WATER MAIN PROJECTS – THROUGH OCTOBER 2025

To: Committee on Construction & Operations
Cc: All Board Members, Doyle, Minor, Myers, Mendenhall, Ausdemore, Lobsiger, and All Vice Presidents

From: Masa Niiya, Vice President, Engineering

Purpose

Management is recommending that the District enter into a new one-year professional services agreement for water main construction inspection services with JEO Consulting Group Inc. (JEO).

JEO provides construction inspection services for new water development and distribution and transmission mains for new system growth and reliability. JEO has provided these inspection services for the District since 2014 under multiple and consecutive contracts. JEO continues to perform very well and is an essential partner whose services are vital to meeting critical needs of the District and development community.

Contracted water development, distribution/transmission mains, and infrastructure replacement (IR) projects are inspected by a team of (19) full-time District employees, Senior Engineering Technicians. Consultant inspection services are utilized on these contracted water development projects to supplement District labor resources.

District staff are generally prioritized to challenging IR projects that have regular customer interactions, complex existing utility locates, and significant restoration demands. JEO staff has been assigned water development and system growth projects typically installed in rural or suburban areas with little to no existing development and impact to existing District customers. These projects also require very limited utility locating services. Consultant inspection services are expensed to specific projects and included in any developer paid or reimbursed costs to the District where applicable.

Water development and system growth projects have resulted in the addition of 44.5 miles in 2022 and 34.6 miles in 2023. This represents a significant investment in the growth of the Omaha metropolitan area and District's system reliability. Development projects widely vary in timing, size, and have schedules outside of the District's control. The District utilizes the consultant inspection services only as required to meet development and system growth project schedules.

Two challenging unknowns going into 2025 and beyond are the planned contracted water

relocations for the City of Omaha Streetcar and contracted lead water service projects. District staff will be needed to administer, inspect, and locate for these projects. In the case of the Streetcar project, the District does not have the direct ability to control the timing or project schedule. Continuing supplemental consultant inspection services on other projects will provide District staff greater involvement and on-site presence on these unique projects.

JEO has demonstrated consistent staffing of well qualified professionals and the ability to train new staff. By selecting to renew with JEO, the District is retaining the institutional knowledge gained in the relationship. JEO has demonstrated the ability to communicate and coordinate work with the numerous District departments involved in the water development program. This includes Water Distribution for pressure testing and chlorination to Graphic Information System (GIS) for as-builting.

Approval of this item will allow the President to negotiate and enter into a new 1-year professional services agreement with JEO for water main construction inspection services, effective November 15, 2024.

Prior to the expiration of this agreement, Management will further evaluate the utilization of consultant inspection services including the potential of utilizing District resources to meet this need.

DocuSigned by:

Masa Niiya

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Masa Niiya
Vice President,
Engineering

Approved:

DocuSigned by:

Kendall Minor

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Kendall Minor
Sr. Vice President,
Chief Operations Officer

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Mark Mendenhall

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Mark Mendenhall
Sr. Vice President,
General Counsel

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Mark Mendenhall

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Mark Doyle
President



METROPOLITAN UTILITIES DISTRICT

Inter-Department Communication

September 24, 2024

Subject: MAIN EXTENSIONS

To: Services and Extensions Committee
cc: All Board Members, Ausdemore, Doyle, Lobsiger, Mendenhall, Minor, Myers, and all Vice Presidents

From: Masa Niiya, Vice President, Engineering

The following main extensions will be on the October 2, 2024, Committee Agenda for consideration and the Board Agenda for approval:

1. JOB #: WP2138 (100055001480 - \$555,090)
PROJECT COST: \$555,090
DISTRICT COST: \$0
LOCATION: Southeast of North 177th Street and State Street
DISTRICT SUBDIVISION: Friend
PURPOSE: Install water mains in Majestic 178 Subdivision Phase II
DESCRIPTION: Work to be done will provide domestic water service and fire protection to 98 single family residential lots and 5 outlots in Majestic 178 Subdivision Phase II.

2. JOB #: WP2120 (100055001478 - \$571,806) & (100055001483 - \$45,000)
PROJECT COST: \$616,806
DISTRICT COST: \$0
LOCATION: Northwest of South HWS Cleveland Boulevard and West Center Road
DISTRICT SUBDIVISION: Cavanaugh
PURPOSE: Install water mains in Shadow View Village Subdivision
DESCRIPTION: Work to be done will provide domestic water service and fire protection to 1 multi-family residential lot, 6 commercial lots, and 4 outlots in Shadow View Village Subdivision and Shadow View Village Replat 1.

DocuSigned by:
Masa Niiya
98B161DE431645F...
Masa Niiya
Vice President, Engineering

Approved:

DocuSigned by:
Kendall Minor
505CE444C77B413...
Kendall Minor
Sr. Vice President, Chief Operations Officer

DocuSigned by:
Mark Mendenhall
51BB46766D35440...
Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT*Inter-Department Communication*

September 18, 2024

Subject: ENLARGEMENT OR EXTENSION OF GAS SERVICE AREA

To enlarge or extend the District's gas service area to the Pheasant Point Landfill located on the northwest corner of Highway 31 and Highway 36 in Douglas County.

To: Services & Extension Committee**Cc:** All Board Members; President Doyle; Senior Vice Presidents Ausdemore, Minor, Lobsiger, Mendenhall, and Myers, and all Vice Presidents**From:** Masa Niiya, Vice President, Engineering

Waste Management Renewable Energy, L.L.C. ("Waste Management") recently broke ground on a renewable gas facility at its Pheasant Point Landfill located northwest of the intersection of Highway 31 and Highway 36 in Douglas County ("RNG Facility"). The District is in negotiations with Waste Management to purchase the renewable gas produced from the RNG Facility for use in the District's system.

The RNG Facility is located outside of the District's current gas service area. Therefore, management is recommending that the Board approve an extension of the District's gas service area, under Neb. Rev. Stat. §§ 14-2113, 14-2117, and 14-2122, to connect the District's gas system to the RNG Facility. If the District's gas service area is extended, the renewable gas would be transported from the RNG Facility to the District's gas system via new gas mains to be installed in the future at no cost to the District.

Enlargement of the District's gas service area is necessary because, as stated, the RNG Facility is located outside the District's current gas service area and no District gas mains currently connect to the RNG Facility.

Enlargement of the District's gas service area would be economically feasible because Waste Management would pay the entire cost of the new main, including design costs, materials, land rights, construction and installation. Additionally, the renewable gas purchased by the District would benefit all District customers as costs are allocated fairly between customers.

Enlargement of the District's gas service area would be proper and done in a nondiscriminatory manner as the new main would be designed and constructed in accordance with the District's gas standards. The enlargement would also

contribute to the orderly development of natural gas infrastructure in the area as a whole. The RNG Facility is located in an unincorporated area of Douglas County. Nearby extraterritorial zoning jurisdictions are Bennington, which the District serves under a franchise agreement, and the City of Omaha. As both cities grow, the District's service area will expand to provide service to customers in those areas. Additionally, the extension will not result in duplicative or redundant infrastructure. No known natural gas infrastructure is currently located in the area of the RNG Facility. The District's natural gas infrastructure in Bennington and the City of Omaha are the closest natural gas mains. Douglas County authorities are familiar with District facilities and regularly coordinate with District personnel in emergencies. Likewise, the Omaha and Bennington Fire Departments work exclusively with the District during gas emergencies.

If the requested extension of the District's gas service area is approved by the Board, the District's next step will be to seek approval from the Nebraska Public Service Commission of the approximately three-mile portion of the extension that falls outside of the Omaha extraterritorial zoning jurisdiction. The District intends to pursue approval by the Public Service Commission as soon as possible.

DocuSigned by:
Masa Miya
98B161DE431645F...
Masa Niiya
Vice President, Engineering

Approved:

DocuSigned by:
Kendall Minor
505CE444C77B413...
Kendall Minor
Sr. Vice President, Chief Operations Officer

DocuSigned by:
Mark Mendenhall
51BB46766D35440...
Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT
Inter-Department Communication

September 26, 2024

Subject: Wage and/or Salary Increases and Ratifications, October 2024 Board

Meeting To: Personnel Committee members Begley, Friend, and Sidzyk

cc: Board Members Cavanaugh, Cook, Howard, and McGowan

President Doyle, and Senior Vice Presidents Ausdemore, Lobsiger, Mendenhall, Minor, and Myers

From: Bonnie Savine, Vice President, Human Resources

The Human Resources Department is recommending the Board of Directors approve the wage or salary increases outlined below. All positions involve District employees earning more than \$10,000 per year and therefore require your approval.

1. Operating and Clerical (OAC) Wage Increases Due To Promotion

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. These wage increases are based on a job selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

Employee:	Timothy Anderson
Current position (department):	Gas Maintenance Worker (Gas Distribution)
New position (department):	Crew Leader Gas Distribution (Gas Distribution)
Current rate; step/grade:	\$43.40; Step 4
Proposed rate; step/grade:	\$46.06; Step 3
Percent of increase:	6.13%
District hire date:	October 10, 2011

2. Operating and Clerical (OAC) Wage Increases Due To Job Transfer

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. A transferring employee who is at less than Standard Wage will be moved to an equal rate in the new job classification or, if there is not an identical wage rate, to the nearest higher wage rate in the new job classification. These wage increases are based on a formal selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

There are no recommendations for approval this month

3. Operating and Clerical (OAC) Wage Increases Due To Job Progression

The Human Resources Department is recommending the Board of Directors approve the following wage increases for the OAC employees who have successfully completed required training and who have been recommended by their supervisor for promotion as they progress within their job family. All increases are based on the bargaining unit wage structure. The effective date for these increases will be the beginning of the next OAC pay period following board approval.

Employee: Loren Ascher
Current position (department): Customer Service Technician Trainee (Field Services)
New position (department): Customer Service Technician (Field Services)
Current rate; step/grade: \$31.39; Step 4
Proposed rate; step/grade: \$36.39; EN
Percent of increase: 15.93%
District hire date: September 13, 2021

Employee: Stephen Baldauf
Current position (department): Customer Service Technician Trainee (Field Services)
New position (department): Customer Service Technician (Field Services)
Current rate; step/grade: \$31.39; Step 4
Proposed rate; step/grade: \$36.39; EN
Percent of increase: 15.93%
District hire date: October 11, 2021

Employee: Justin Edwards
Current position (department): Customer Service Technician Trainee (Field Services)
New position (department): Customer Service Technician (Field Services)
Current rate; step/grade: \$31.39; Step 4
Proposed rate; step/grade: \$36.39; EN
Percent of increase: 15.93%
District hire date: March 23, 2020

Employee: Robert Hanson
Current position (department): Customer Service Technician Trainee (Field Services)
New position (department): Customer Service Technician (Field Services)
Current rate; step/grade: \$31.39; Step 4
Proposed rate; step/grade: \$36.39; EN
Percent of increase: 15.93%
District hire date: February 28, 2022

Employee: Jeffrey Kuhn
Current position (department): Gas Plant Operator (Gas Production)
New position (department): Gas Plant Engineer (Gas Production)
Current rate; step/grade: \$43.78; Step 4
Proposed rate; step/grade: \$46.21; Step 3
Percent of increase: 5.55%
District hire date: August 4, 2008

Employee: **Jeffery Loschen**
Current position (department): Maintenance Mechanic Trainee (Central Maintenance)
New position (department): Maintenance Mechanic I (Central Maintenance)
Current rate; step/grade: \$35.11; Step 4
Proposed rate; step/grade: \$38.48; Step 2
Percent of increase: 9.60%
District hire date: June 11, 2018

Employee: **Brandon Mace**
Current position (department): Mechanic I (Transportation)
New position (department): Mechanic II (Transportation)
Current rate; step/grade: \$36.87; Step 4
Proposed rate; step/grade: \$40.03; Step 3
Percent of increase: 8.57%
District hire date: March 21, 2022

Employee: **Jacob Menard**
Current position (department): Customer Service Technician Trainee (Field Services)
New position (department): Customer Service Technician (Field Services)
Current rate; step/grade: \$31.39; Step 4
Proposed rate; step/grade: \$36.39; EN
Percent of increase: 15.93%
District hire date: October 11, 2021

Employee: **Austin Michael**
Current position (department): Customer Service Technician Trainee (Field Services)
New position (department): Customer Service Technician (Field Services)
Current rate; step/grade: \$31.39; Step 4
Proposed rate; step/grade: \$36.39; EN
Percent of increase: 15.93%
District hire date: February 28, 2022

Employee: **Robby Robinson**
Current position (department): Customer Service Technician Trainee (Field Services)
New position (department): Customer Service Technician (Field Services)
Current rate; step/grade: \$31.39; Step 4
Proposed rate; step/grade: \$36.39; EN
Percent of increase: 15.93%
District hire date: October 11, 2021

4. Supervisory, Professional and Administrative (SPA) Salary Increases Due To Job Promotion

The following SPA employees are selected for promotion. It is recommended the President be authorized to increase the salary of these employees. These SPA positions have been evaluated, graded, appropriate job descriptions completed, and posting guidelines fulfilled. The effective date for these salaries will be the beginning of the next SPA pay period following board approval.

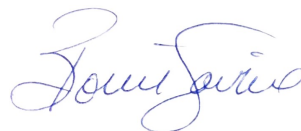
Employee: Derek Duin
Current position (department): Engineer I (Engineering Design)
New position (department): Senior Infrastructure Engineer (Infrastructure Integrity)
Current rate; step/grade: \$88,011; SPA – 02
Proposed rate; step/grade: \$111,465; SPA – 07
Percent of increase: 26.65%
District hire date: February 1, 2021

5. Supervisory, Professional and Administrative (SPA) New Hire Ratification

Board of Director Ratification of salaries, for new SPA employees hired from outside the District, is required to confirm the salary within the grade established for the position. Authorization to ratify the annual salary of SPA employees hired from outside the District will be requested each month, if appropriate.

Employee: Jacob Deschler
Current position (department): Engineer I (Engineering Design)
Current rate; step/grade: \$80,000; SPA – 02
District hire date: September 9, 2024

Employee: Ax Martinelli
Current position (department): Software Developer I (Information Technology)
Current rate; step/grade: \$85,000; SPA – 02
District hire date: September 9, 2024

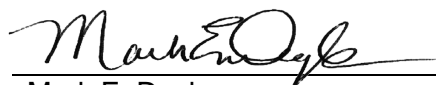


Bonnie Savine
Vice President, Human Resources

APPROVED:



Mark A. Mendenhall
Senior Vice President, General Counsel



Mark E. Doyle
President

METROPOLITAN UTILITIES DISTRICT*Inter-Departmental Communication*

September 25, 2024

Subject: RSM CONTRACT EXTENSION**To:** Audit Committee

cc: All Board Members, Doyle, Ausdemore, Mendenhall, Lobsiger, Minor and all Vice Presidents

From: Mark F. Myers, Senior Vice President, Chief Financial Officer

The District currently utilizes RSM, LLP (RSM) to perform external audit services. This relationship began in 2014, when RSM was awarded the audit engagement as the result of a Request for Proposal (RFP) process. The original engagement was for the five-year period 2014 through 2018. In October 2019, the Board of Directors approved a five-year extension of this agreement for the period 2019 through 2023. The extended agreement expired in early 2024 upon completion of the audit for the year ended December 31, 2023.

Management is requesting an additional extension of this agreement for a three-year period from 2024 through 2026 for the following reasons:

- 1) RSM has provided excellent, high-quality audits and associated services as demonstrated by:
 - a. The technical strength of their staff; the audit partner and manager, as well as their support staff, have served as excellent technical resources.
 - b. The depth of resources available to the District by virtue of their size; RSM is the 6th largest public accounting firm worldwide, with annual revenue of \$8 billion and a staff of 57,000 professionals in 120 countries.
 - c. Training opportunities offered via webinars and technical accounting updates.
 - d. Their high level of responsiveness and customer service.
- 2) Maintaining continuity of audit services over the next three years will also be extremely valuable for the following reasons:
 - a. Accounting System Conversion - The Digital Platform Modernization Project is currently underway. This project, led by the District's Information Technology Department, will upgrade the SAP systems to the latest platform, S/4HANA on Rise. This upgrade is expected to include enhancements to the District's financial systems. These enhancements are currently scheduled to "go-live" in early 2025 around the same time the Accounting Department will be closing the books and providing supporting documentation to the external auditors. Due to RSM's familiarity with the District's current accounting system and processes, we believe it will be beneficial to remain with RSM during this transition period to reduce risk and avoid training a new audit firm on the District's financial systems during this critical timeframe.

- b. Federal Grant Audits – The District has received significant federal grant awards recently, including two PHMSA grants for Gas Infrastructure Replacement and a DWSRF loan for lead water service line replacement. To ensure compliance with all of the related grant requirements, the awarding agencies require additional audit procedures to be conducted for these programs. These audit procedures, which are referred to in the accounting industry as “Single Audit” procedures, may be required for the first time during the 2024 audit. Due to RSM’s familiarity with the District and its accounting controls and procedures, we believe it would be most efficient for RSM to perform these additional audit procedures as part of an ongoing engagement to conduct the external audit of the District’s books and records.
- 3) RSM has provided a proposal with very reasonable pricing, offering considerable value to the District. RSM’s fees have increased modestly in each of the past four years, growing by about 3.4% per year, which included a period of time with much higher inflation. Their quote for performing the 2024 audit is \$84,000, which represents a \$6,300, or 8.1%, increase from fees charged for the 2023 audit. The proposed fees would then increase by approximately 4.8% for the 2025 audit and 4.5% for the 2026 audit. Additional fees will be required to perform the Single Audit procedures for the federal programs. These fees may vary depending on the number and size of federal grants required to be audited each year. RSM’s proposal for this three-year period is attached.

This matter has been discussed with the members of the Audit Committee and was presented at the Committee meeting held on September 16, 2024. All members of the Audit Committee have expressed support for management’s recommendation to extend the agreement with RSM.

Thank you for your consideration.



Mark F. Myers
Senior Vice President, Chief Financial Officer
(402) 504-7174

Approved:



Mark E. Doyle
President

Attachment



RSM US LLP

June 21, 2024

Mark Myers, Sr. VP – Chief Financial Officer
Metropolitan Utilities District
Omaha, Nebraska

Dear Mark:

Thank you for the opportunity to submit our fee quote for the audits of Metropolitan Utilities District as of and for the years ending December 31, 2024 through 2026. Our proposed fees for each of the fiscal years is as follows:

	FY24	FY25	FY26
Financial Statement Audit	\$ 84,000	\$ 88,000	\$ 92,000
Single Audit (includes 1 major program)	\$ 15,000	\$ 15,750	\$ 16,500
Additional major program for Single Audit, if applicable	\$ 8,000	\$ 8,400	\$ 8,800

We would be glad to discuss our fee quote with you at your convenience. We are proud to serve Metropolitan Utilities District as its independent auditor and look forward to continuing our relationship with you into the future.

Sincerely,

Kevin Smith, Partner

THE POWER OF BEING UNDERSTOOD
ASSURANCE | TAX | CONSULTING

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