

# METROPOLITAN UTILITIES DISTRICT

## Committee Meetings Agenda

8:15 a.m.

July 3, 2024

1. Safety Briefing
2. Roll Call
3. Open Meetings Act Notice

### **Construction & Operations – Friend, Sidzyik, Cavanaugh**

1. Capital Expenditures [Kendall Minor – SVP & Chief Operations Officer] – **Tab 5**
2. Change Order No. 1 – Cast Iron Water Main Replacement  
[Adam Gartner – Interim Director, Plant Engineering] – **Tab 6**
3. Acceptance of Contracts and Payment of Final Estimates  
[Adam Gartner – Interim Director, Plant Engineering] – **Tab 7**
4. Bids on Materials and Contracts  
[Jon Zellars – VP, Procurement & Enterprise Services] – **Tab 8**

### **Services & Extensions – Friend, Begley, Howard**

1. Main Extensions [Masa Niiya – VP, Engineering] – **Tab 10**

### **Personnel – Begley, Sidzyik, Friend**

1. Wage and/or Salary Increases and Ratification  
[Bonnie Savine – VP, Human Resources] – **Tab 11**

### **Public Comment**

*(Turn over for regular Board Meeting agenda)*

**METROPOLITAN UTILITIES DISTRICT**  
**Regular Monthly Board Meeting Agenda**

**9:00 a.m.**

**July 3, 2024**

1. Roll Call
2. Open Meetings Act Notice
3. Pledge of Allegiance
4. Approval of Minutes – Committee Meetings and Regular Board Meeting for June 5, 2024

**CONSTRUCTION  
& OPERATIONS**

5. Capital Expenditures
6. Change Order No. 1 - Cast Iron Water Main Replacement
7. Acceptance of Contracts and Payment of Final Estimates
8. Bids on Materials and Contracts
9. Notice of Purchases Between \$25,000 & \$50,000

**SERVICES  
& EXTENSIONS**

10. Main Extensions

**PERSONNEL**

11. Wage and/or Salary Increases and Ratifications

**BOARD**

12. Other Matters of District Business for Discussion
13. Public Comment
14. CLOSED SESSION – Litigation, Personnel and Real Estate

**Adjourn Regular Monthly Board Meeting**

*(Turn over for Committee Meetings agenda)*

# METROPOLITAN UTILITIES DISTRICT

## Minutes of the Committee Meeting

June 5, 2024

Chairperson Jim Begley called to order the Committee meetings of the Metropolitan Utilities District Board of Directors at 8:15 a.m. at its headquarters building located at 7350 World Communications Drive.

Advance notice of the meeting was published in the print version of *The Omaha World-Herald* on Sunday, May 26, 2024. Notice was also provided on the MUD website at [www.mudomaha.com](http://www.mudomaha.com) and other social media platforms. Agendas and all pertinent Board materials to be presented at the meeting were emailed to Directors and posted on the MUD website on May 31, 2024.

Chairperson Begley announced that the meeting was being livestreamed and a recording of the meeting would be uploaded to the MUD website after the meeting's conclusion.

### **Safety Briefing**

Vice President, Safety and Security Shane Hunter provided a safety briefing for all individuals attending the meeting in-person regarding protocol at the headquarters building in the event of an emergency.

### **Roll Call**

On a roll call vote, the following Directors acknowledged their attendance: Tanya Cook, Bob Sidzyik, Mike McGowan, Gwen Howard, Tim Cavanaugh and Jim Begley. Dave Friend was absent.

### **Open Meetings Act Notice**

Chairperson Begley announced that a copy of the Open Meetings Act was located on the wall in the back of the Board Room.

### **Construction and Operations – Friend, Sidzyik, Cavanaugh**

Senior Vice-President and Chief Operations Officer Kendall Minor presented the proposed capital expenditures as outlined in his letter to the Committee dated May 28, 2024.

Director of Facilities Management John Velehradsky presented Change Order Number 1 to replace sections of the Construction Center 1 Roof outlined in his letter to the Committee dated May 22, 2024. Director McGowan inquired if there would be an CNG fill station included in the design of the Construction Center 2 facility. Mr. Velehradsky confirmed there is one planned.

Senior Engineer of Major Projects, Water Division Kris Thompson presented Change Order Number 2 for improvements at Platte South Water Production Facility as outlined in his letter to the Committee dated May 10, 2024.

Director of Plant Engineering Adam Gartner reviewed the Acceptance of Contracts and Payment of Final Estimates as outlined in the Committee from Interim Director of Plant Engineering, Adam Gartner dated May 30, 2024.

Vice-President of Procurement & Enterprise Services Jon Zellars presented the bids on materials and contracts as outlined in the letter to the Committee from Director of Procurement Sherri Lightfoot dated May 24, 2024. Director McGowan asked about the year-to-date CNG revenues compared to the revenues in the same time period in 2023, and why the District usage has been reduced. Mr. Zellars indicated that lower revenues are due to many factors, including many smaller vehicles are not manufactured with the CNG engines and conversion to those vehicles would not be cost effective, however the larger vehicles are still being purchased with CNG engines. President Doyle also indicated the lower usage is due to external fleets, however several larger customers such as UPS, Metro, and FCC Wasteline is anticipated to increase their usage. Director Begley asked if the supply chain concerns from the recent past have returned to pre-COVID. Mr. Zellars said that the ability to obtain materials and time frames have returned to close to pre-COVID levels, however the pricing has increased with inflation. He also indicated that the Build America Buy America program required by the PHMSA grants and Lead Service Line Replacement program have also restricted materials that we can purchase. Director McGowan asked what the lead time is on vehicle purchases currently. Mr. Zellars said that ranges based on the vehicle.

Vice-President of Engineering Masa Niiya presented the proposed main extensions as outlined in his letter to the Committee dated May 24, 2024.

**Personnel – Begley, Sidzyik, Friend**

Vice-President of Human Resources Bonnie Savine reviewed the wage and/or salary increases and ratifications as outlined in her letter to the Committee dated May 24, 2024.

Ms. Savine continued, presenting the Selection of Vice President, Water Operations, Doug Whitfield, as outlined in her letter to the Committee dated May 23, 2024.

**Insurance & Pension – Howard, McGowan, Cook**

Vice President, Accounting Steve Dickas presented the Insurance Renewals as outlined in his letter to the Committee dated May 30, 2024. Mr. Dickas introduced Tony Velishek of North Risk Partners, who joined virtually, to answer any questions the Board may have.

Senior Vice-President and Chief Financial Officer Mark Myers presented the Recommendation for Investment Advisory Services as outlined in his letter to the Committee dated May 28, 2024. Mr. Myers introduced PNC employees, Head of OCIO Solutions Chris McGoldrick and Senior Investment Advisor Braden Cielocha. Director McGowan inquired as to the timeline for transition from PFM Asset Management to PNC. Mr. Myers indicated that upon approval by the Board, PFM would be notified of the termination of service and PNC would be present at the July 15<sup>th</sup> Insurance and Pension Committee meeting, presenting the second quarter investment report.

**Accounts, Expenditures, Finance and Rates – McGowan, Begley, Cook**

Senior Vice-President and Chief Financial Officer Mark Myers continued, presenting the Renewal of Unsecured Line of Credit as outlined in his letter to the Committee dated May 24, 2024. Discussion ensued regarding the need to renew the line of credit and, if not approved, what the impact would be to our ratings with the credit rating agencies. President Doyle pointed out the historical need for the unsecured line of credit to provide additional liquidity to supplement the District's cash balances and the current conservative effort to maintain appropriate cash balances. Mr. Myers mentioned that a significant amount of the cash balance on the Water Operations portion is designated funds for specific purposes, such as payments received from developers for construction of water mains and funds collected for the water infrastructure program. Mr. Myers also pointed out that the proposed line of credit provides the lowest fees when compared to another bank that provided pricing for the credit line.

**Public Comment**

Chairperson Begley asked if there were any further comments from the Board or if any member of the public would like to address the Board.

Director McGowan made comments regarding the City of Omaha Sewer Fee that is collected by the District and the importance of reiterating to the District ratepayers that this is not an M.U.D. charge. A brief discussion ensued.

At 9:09 a.m., Chairperson Begley announced the Committee Meetings had concluded and the Board would reconvene in ten minutes for the regular monthly Board Meeting.



Mark Doyle  
President & Secretary to the Board

MD/sec

**METROPOLITAN UTILITIES DISTRICT**  
**Minutes of the Regular Monthly Board Meeting**  
**June 5, 2024**

Chairperson Jim Begley called to order the Regular Board Meeting of the Metropolitan Utilities District Board of Directors at 9:20 a.m. at its headquarters building located at 7350 World Communications Drive.

Advance notice of the meeting was published in the print version of *The Omaha World-Herald* on Sunday, May 26, 2024. Notice was also provided on the MUD website at [www.mudomaha.com](http://www.mudomaha.com) and other social media platforms. Agendas and all pertinent Board materials to be presented at the meeting were emailed to Directors and posted on the MUD website on May 31, 2024.

Chairperson Begley announced that the meeting was being livestreamed and a recording of the meeting would be uploaded to the MUD website after the meeting's conclusion.

**AGENDA NO. 1**

**ROLL CALL**

On a roll call vote, the following Directors acknowledged their attendance: Tanya Cook, Bob Sidzyik, Mike McGowan, Gwen Howard, Tim Cavanaugh and Jim Begley. Dave Friend was absent.

**AGENDA NO. 2**

**OPEN MEETINGS ACT NOTICE**

Chairperson Begley announced that a copy of the Open Meetings Act was located on the wall in the back of the Board Room.

**AGENDA NO. 3**

**PLEDGE OF ALLEGIANCE**

Chairperson Begley invited all who wished to participate to recite the Pledge of Allegiance.

**AGENDA NO. 4**

**APPROVAL OF MINUTES FOR THE COMMITTEE MEETINGS, REGULAR MONTHLY BOARD MEETING AND PUBLIC HEARING FOR MAY 1, 2024.**

Director Cavanaugh moved to approve the minutes for the Committee Meetings and Regular Monthly Board Meeting for May 1, 2024, which was seconded by Director Cook and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook

Committee Meetings & Regular Board Meeting

June 5, 2024

Page 4 of 8

Voting No: None

**AGENDA NO. 5**  
**CAPITAL EXPENDITURES**

Director Sidzyik moved to approve the proposed capital expenditures as presented in the Committee Meetings by Senior Vice-President and Chief Operations Officer Kendall Minor as outlined in his letter to the Committee dated May 28, 2024. The motion was seconded by Director McGowan and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook

Voting No: None

**AGENDA NO. 6**  
**CHANGE ORDER NO. 1 – REPLACE SECTIONS OF CONSTRUCTION CENTER 1 ROOF**

Director Sidzyik moved to approve Change Order Number 1 to replace sections of the Construction Center roof as presented in the Committee Meetings by Director, Facilities Management John Velehradsky as outlined in his letter to the Committee dated May 22, 2024. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook

Voting No: None

**AGENDA NO. 7**  
**CHANGE ORDER NO. 2 – IMPROVEMENTS AT PLATTE SOUTH WATER PRODUCTION FACILITY**

Director Sidzyik moved to approve the Change Order Number 2 for improvements at Platte South Water Production Facility as presented in the Committee Meetings by Senior Engineer of Major Projects, Water Department Kris Thompson as outlined in his letter to the Committee dated May 10, 2024. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook

Voting No: None

**AGENDA NO. 8**  
**ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES**

Director Sidzyik moved to approve the acceptance of contracts and payment of final estimates as presented in the Committee Meetings by Interim Director, Plant Engineering Adam Gartner and as outlined in his letter to the Committee dated May 30, 2024. The motion was seconded by Director McGowan and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

**AGENDA NO. 9**

**BIDS ON MATERIALS AND CONTRACTS**

Director Sidzyik moved to approve the bids on materials and contracts as presented in the Committee Meetings by Vice-President of Procurement and Enterprise Services Jon Zellars and as outlined in the letter to the Committee dated May 24, 2024, from Director of Procurement Sherri Lightfoot. The motion was seconded by Director McGowan and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

**AGENDA NO. 10**

**NOTICE OF PURCHASES BETWEEN \$25,000 AND \$50,000**

Director Sidzyik requested that the Notice of Purchases letter dated May 22, 2024, from Director of Procurement Sherri Lightfoot be placed on file.

**AGENDA NO. 11**

**MAIN EXTENSIONS**

Director Sidzyik moved to approve the proposed main extensions as presented in the Committee Meetings by Vice-President of Engineering Masa Niiya and as outlined in his letter to the Committee dated May 24, 2024, which was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

**AGENDA NO. 12**

**WAGE AND/OR SALARY INCREASES AND RATIFICATIONS**

Director Begley moved to approve the Wage and/or Salary Increases and Ratifications as presented in the Committee Meetings by Vice-President of Human Resources Bonnie Savine and as outlined in her letter dated May 24, 2024. The motion was seconded by Director Cook and carried on a roll call vote.

Voting Yes: Sidzyik, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

**AGENDA NO. 13**

**SELECTION OF VICE PRESIDENT, WATER OPERATIONS**



Director Begley moved to approve the Selection of Vice President, Water Operations as presented in the Committee Meetings by Vice-President of Human Resources Bonnie Savine and as outlined in her letter dated May 23, 2024. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Sidzyk, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

**AGENDA NO. 14**  
**INSURANCE RENEWALS**

Director Howard moved to approve the Insurance Renewals as presented in the Committee Meetings by Vice President of Accounting Steve Dickas and as outline in his letter dated May 30, 2024. The motion was seconded by Director Cook and carried on a roll call vote.

Voting Yes: Sidzyk, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

**AGENDA NO. 15**  
**INVESTMENT ADVISORY SERVICES RECOMMENDATION**

Director Howard moved to approve the Investment Advisory Services Recommendation as presented in the Committee Meetings by Senior Vice President and Chief Financial Officer Mark Myers and as outline in his letter dated May 28, 2024. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Sidzyk, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

**AGENDA NO. 16**  
**RENEWAL OF UNSECURED LINE OF CREDIT**

Director McGowan moved to approve the Renewal of Unsecured Line of Credit as presented in the Committee Meetings by Senior Vice President and Chief Financial Officer Mark Myers and as outline in his letter dated May 24, 2024. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Sidzyk, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

**AGENDA NO. 17**  
**OTHER MATTERS OF DISTRICT BUSINESS FOR DISCUSSION**

Chairperson Begley asked whether any Board Members had any comments they wished to share.

**AGENDA NO. 18**  
**PUBLIC COMMENT**

Chairperson Begley asked whether any members of the public were present who wished to address the Board. There were none.

**AGENDA NO. 19**  
**CLOSED SESSION – LITIGATION, PERSONNEL AND REAL ESTATE**

At 9:29 a.m., Director Cook moved to go into Closed Session to discuss litigation, personnel, and real estate. The motion was seconded by Director Howard and carried on a roll call vote.

Voting Yes: Sidzyk, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

At 11:07 a.m., Director Cook moved to return to Open Session. The motion was seconded by Director McGowan and carried on a roll call vote.

Voting Yes: Sidzyk, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

Director McGowan moved to terminate the employment of Pipe Layer Trainee George Medina. The motion was seconded by Director Cavanaugh and carried on a roll call vote.

Voting Yes: Sidzyk, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

Director Cook moved to adjourn the regular Board Meeting which was seconded by Director Sidzyk and carried on a roll call vote.

Voting Yes: Sidzyk, McGowan, Howard, Cavanaugh, Begley, Cook  
Voting No: None

The regular Board Meeting was adjourned at 11:09 a.m.



Mark Doyle  
President & Secretary to the Board

MD/sec

**METROPOLITAN UTILITIES DISTRICT**

*Inter-Department Communication*

June 25, 2024

**Subject: CAPITAL EXPENDITURES**

**To:** Committee on Construction and Operations  
cc: all Board Members, Ausdemore, Doyle, Lobsiger, Mendenhall, Myers,  
and all Vice Presidents

**From:** Kendall Minor, SVP & Chief Operations Officer

The following items will be on the July 3, 2024, Committee Agenda for consideration and the Board Agenda for approval.

**BUILDINGS, PLANTS & EQUIPMENT**

**1. JOB #:** (100090001480 - \$76,400)

**TOTAL COST:** \$76,400

**LOCATION:** OPPD North Omaha Power Plant

**PURPOSE:** Gas meter set design

**DESCRIPTION:** The District will be utilizing CHI Engineering for design services associated with the upgrade to the gas metering at the OPPD North Omaha Power Plant.

The existing metering configuration is comprised of six, individual gas meter runs that were constructed in phases as the North Omaha power plant has expanded beginning in 1953 and concluding in 1989 when meter runs 4 and 5 were installed and the current gas turbine meters were installed. The newly designed configuration will be comprised of two meter runs which will serve OPPD's firm and interruptible service loads. New ultrasonic metering will be specified and configured with the District's SCADA system for real-time monitoring of this location. Additionally, the metering will be sized to accommodate future gas load when OPPD converts units 4 and 5 to natural gas.

**2. JOB #:** (100083001149 - \$235,366) - **SUPPLEMENTAL**

**TOTAL COST:** \$235,366

**LOCATION:** Platte West Water Production Facility

**PURPOSE:** Surge tank improvements

**DESCRIPTION:** A C&A for \$175,000 was approved in 2021, to purchase and install replacement bladders for Zone 2 and Zone 3 surge tanks at the Platte West Water Production Facility. During installation, it was discovered that the Surge Control building does not provide enough space to allow for proper installation of the bladders or safe and effective access for startup, commissioning, and maintenance in accordance with manufacturer. A design was completed to add exterior wall access points to prevent risk of bending the bladders due to space restrictions. The design also included new access platforms, stairs, and walkways to more effectively and safely support bladder installation, testing, and routine maintenance tasks.

This supplemental C&A provides funds to contract the installation of the access platforms and exterior wall access points. Approval of this supplemental C&A will also allow for execution of a new agreement by the President with the bladder authorized sales and service representative, McIntire Management Group, and manufacturer, Charlotte, for bladder installation, startup, and commissioning services after the platforms and access points are completed.

The Surge Control building improvements, including bladder installation and commissioning services, is scheduled for completion in 2024.

**SYSTEM IMPROVEMENTS**

**1. JOB #: GP2881** (100052001869 – \$56,300)

**TOTAL COST:** \$56,300

**LOCATION:** 156<sup>th</sup> Street and Rainwood Road

**PURPOSE:** Install 2,020' +/- of 4" 60 psig plastic gas main

**DESCRIPTION:** This main will be installed to interconnect a single-fed system in the Bennington area to the overall 60 psig distribution system. This project increases the reliability of the gas distribution system in this area and provides additional capacity for future development.

**2. JOB #: R2319** (100053001590 – \$96,000) & (100067001561 – \$2,500)

**TOTAL COST:** \$98,500

**LOCATION:** South 44<sup>th</sup> Avenue from Lawnwood Drive to Lookingglass Drive

**PURPOSE:** Install 250' +/- of 8" DI water main

**DESCRIPTION:** This work is required to eliminate conflicts with a proposed retaining wall being built for the Belle Lago South Subdivision. This work is reimbursable as the project is private in nature. This project is anticipated to start in July 2024 and will be constructed by a District crew.

DocuSigned by:  
*Kendall Minor*  
505CE444C77B413...

Kendall Minor  
SVP, Chief Operations Officer

Approved:

DocuSigned by:  
*Mark Doyle*  
C1E4FA06F330426...  
Mark E. Doyle  
President

**METROPOLITAN UTILITIES DISTRICT**

*Inter-Department Communication*

June 12, 2024

**Subject:** CHANGE ORDER NO. 1 – CAST IRON WATER MAIN REPLACEMENT  
S.114TH AVE TO S.115TH AVE & PRAIRIE LANE DR. TO ELM ST.  
WP 1794 (100093001317, 100097000000, 100097000001,  
100095001221, & 100051001085)

**To:** Committee on Construction & Operations  
**Cc:** All Board Members, Doyle, Minor, Myers, Mendenhall, Ausdemore,  
Lobsiger, and All Vice Presidents

**From:** Adam Gartner, Director, Plant Engineering


On April 3<sup>rd</sup>, 2024 the District entered into a contract with Murphy Pipeline Contractors, LLC to replace cast iron water mains under Project WP 1794. The original contract price was \$1,287,867.25. Change Order No. 1 represents a net ADD \$129,375.00. This will change the total contract price to \$1,417,242.25.


This cost increase is due to the extension of 585' of new water main in Hascall St. from S. 114th Ave to S. 115th Ave. This extension (to be installed under Job No. 100051001085) will improve the available fire flow to the neighborhood and the nearby elementary school, it will also enhance reliability and eliminate three dead-ends.


This work is in progress and your approval is requested.


DocuSigned by:  
  
121848991F67477...  
Adam Gartner  
Director, Plant Engineering

**Approved:**

DocuSigned by:  
  
98B161DE431645F...  
Masa Niya  
Vice President,  
Engineering

DocuSigned by:  
  
505CE444C77B413...  
Kendall Minor  
Sr. Vice President,  
Chief Operations Officer

DocuSigned by:  
  
51BB46766D35440...  
Mark Mendenhall  
Sr. Vice President,  
General Counsel

DocuSigned by:  
  
C1E4FA08F330426...  
Mark Doyle  
President

**METROPOLITAN UTILITIES DISTRICT***Inter-Department Communication*

June 19, 2024

**Subject:** ACCEPTANCE OF CONTRACTS AND PAYMENT OF FINAL ESTIMATES**To:** Committee on Construction and Operations  
cc: all Board Members, Doyle, Mendenhall, Myers, Ausdemore, Minor, Lobsiger, and all Vice Presidents**From:** Adam Gartner, Interim Director, Plant Engineering

The following items will be on the July 3, 2024, Committee Meeting for consideration and the Board Meeting Agenda for approval. Work has been satisfactorily completed on the following contracts and final payment is recommended:

Contract	Contract Approval Date	Amounts	
		Unit Price Bid	Actual
a. Kersten Construction, WP1889, 100055001400, 100055001391, Install Water Mains in The Hill, NE of 168th St. and State St.	6/1/2022	\$1,787,349.50	\$1,657,645.67


**Comments:** The overall contractor payment for this project will be \$129,703.83 (-7.3%) less than the original contract amount. This was a large water development project with larger than typical cost savings below bid. The contractor was able to install water main above a drainage culvert which eliminated a bore and casing. The same contractor was also installing water main for a neighboring subdivision which eliminated several extra connections between the two projects. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		Unit Price Bid	Actual
b. Pat Thomas Construction, Inc., WP1951, 100057000041, 100055000064, Install Water Mains in Cimarron Grove 12" Approach Main, 132nd St. from Potter St. to State St.	10/4/2023	\$342,389.00	\$333,306.00


**Comments:** There was a small decrease of \$9,083 (-2.7%) for this project, due to a decrease in unit quantities of water main and bends required to complete the work. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

Contract	Contract Approval Date	Amounts	
		Unit Price Bid	Actual
c. Cedar Construction, Inc., WP2025, 100057000536, Install Water Mains in Giles Creek Lot 1, SE of 192nd St. and Giles Rd.	8/2/2023	\$255,545.00	\$257,331.00


**Comments:** There was a small increase of \$1,786.00 (0.7%) for this project, due to a cost incurred to increase the install depth of certain lengths of water main. All work required by the contract has been completed by the Contractor and is acceptable and in compliance with the Contract and Specifications.

DocuSigned by:  
  
121848994F67477...  
 Adam Gartner  
 Interim Director, Plant Engineering

Approved:

DocuSigned by:  
  
41368AFF970F446...  
 Masa Niya  
 Vice President  
 Engineering

DocuSigned by:  
  
505CE444C77B413...  
 Kendall Minor  
 Senior Vice President  
 Chief Operations Officer

DocuSigned by:  
  
C1E4FA06F320426...  
 Mark Doyle  
 President

METROPOLITAN UTILITIES DISTRICT  
*Inter-Department Communication*

June 21, 2024

**Subject:** BIDS ON MATERIALS AND CONTRACTS DURING THE MONTH OF JUNE

**To:** Construction & Operations Committee  
cc: All Board Members, Doyle, Ausdemore, Lobsiger, Mendenhall, Minor, Myers  
and all Vice Presidents

**From:** Sherri A Lightfoot, Director, Procurement

The following items will be on the July 3, 2024 Committee Agenda for consideration and the July 3, 2024 Board Agenda for approval. The recommended bid is bolded and listed first. Nonlocal bidders have been indicated in italics.

**WATER/GAS MAIN CONTRACTS**

<b><u>Item</u></b>	<b><u>Bids Sent / Rec'd</u></b>	<b><u>Bidders</u></b>	<b><u>Bid Amount</u></b>
Install Water Mains in Wicks Southpointe Lots 10-16, NE of S. 168 <sup>th</sup> Street and Schram Road 100055001476 WP2108 Engineering Estimate: \$629,870.00 (A C&A in the amount of \$713,488.00 will be presented to the Board on July 3, 2024 for approval.)	22/4	<b><i>Pat Thomas Const</i></b> <i>Kersten Constr.</i> <i>Cedar Constr.</i> <i>Judds Bros Const</i>	<b><i>\$549,990.00</i></b> 616,553.00 621,405.00 654,500.00

**INFORMATION TECHNOLOGY**

<b><u>Item</u></b>	<b><u>Bids Sent / Rec'd</u></b>	<b><u>Bidders</u></b>	<b><u>Bid Amount</u></b>
GRC, S/4HANA Security and Access Control 12.0 SoW (C&A for 100086000765 approved October 4, 2023 in the amount of \$12,000,000.00.)	1/1	<b><i>Customer Adv. Grp.</i></b>	<b><i>\$290,000.00</i></b>



Storage Area Network Replacement at Platte West and OPS Data Centers 100086000772	3/2	<b>OneNeck</b> <i>Evolving Solutions</i>	<b>\$155,970.68</b> 221,362.03
---	-----	---	-----------------------------------

(C&A for 100086000772 approved April 3, 2024 in the amount of \$180,000.00)

**OTHER**

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidders</u>	<u>Bid Amount</u>
Platte West Water Production Facility Surge Tank Improvements 100083001149 WP2123	10/3	<b>Judds Bros.</b> <i>Neuvirth Const.</i> Midwest DCM	<b>\$141,151.00</b> 178,171.15 342,200.00
(A C&A in the amount of \$235,366.00 will be presented to the Board on July 3, 2024 for approval.)			
One (1) Railcar Mover 100087000690	7/3	<b>Wiese Rail</b> <i>Technology Intl.</i> Reikes Equipment	<b>\$331,220.08</b> 388,050.00 612,000.00
(C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of \$18,794,100.00.)			
Four (4) 14,000 LB Tandem Axle Trailers 100088000845	1/1	<b>Duo Lift</b>	<b>\$63,940.00*</b>
*Extension #1 (C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of \$18,794,100.00.)			
Twelve (12) Heavy Duty Commercial Shelving Unit Upfits 100088000783	6/2	<b>Trucks Plus</b> <i>Protech</i>	<b>\$199,477.44</b> 280,187.88
(C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of \$18,794,100.00.)			

**ANNUALS**

<b><u>Item</u></b>	<b><u>Bids Sent / Rec'd</u></b>	<b><u>Bidders</u></b>	<b><u>Bid Amount</u></b>
Ground Aluminum Sulfate (570 Tons) Florence WTP (September 1, 2024 to August 31, 2025)	5/1	<b>Chemtrade</b>	<b>\$453,150.00</b>
Cationic Polymer (40,000 lbs) Florence WTP (September 1, 2024 to August 31, 2025)	5/1	<b>Polydyne Inc</b>	<b>\$28,800.00</b>
Hydrofluorosilicic Acid (120 Tons) Florence WTP (September 1, 2024 to August 31, 2025)	7/3	<b>Univar Solutions</b> <i>Alexander Chemical</i> <i>Brenntag Great Lakes</i>	<b>\$63,000.00</b> 71,880.00 86,400.00
Hydrofluorosilicic Acid (112 Tons) Platte South WTP (September 1, 2024 to August 31, 2025)	7/3	<b>Univar Solutions</b> <i>Alexander Chemical</i> <i>Brenntag Great Lakes</i>	<b>\$58,800.00</b> 67,088.00 80,640.00
Hydrofluorosilicic Acid (150 Tons) Platte West WTP (September 1, 2024 to August 31, 2025)	7/3	<b>Univar Solutions</b> <i>Alexander Chemical</i> <i>Brenntag Great Lakes</i>	<b>\$78,750.00</b> 89,850.00 108,600.00

DocuSigned by:

*Sherril A. Lightfoot*

FF517A20F86A486  
**Sherril A. Lightfoot**  
 Director, Procurement  
 (402) 504-7253

Approved:

DocuSigned by:

*Jon Zellars*

2707226B416A419...  
**Jon Zellars**  
 Vice President, Procurement and Enterprise Services

DocuSigned by:

*Steve Ausdemore*

86592659EED34400  
**Steven E. Ausdemore**  
 Senior Vice President, Safety, Security and Field Operations

DocuSigned by:

*Mark Doyle*

111C1E4FED06F83A4261  
**Mark E. Doyle**  
 President

METROPOLITAN UTILITIES DISTRICT  
*Inter-Department Communication*

June 21, 2024

**Subject:** NOTICE OF PURCHASES BETWEEN \$25,000 - \$50,000

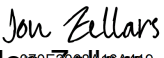
**To:** All Board Members  
 cc: Doyle, Ausdemore, Lobsiger, Mendenhall, Minor, Myers and all Vice Presidents

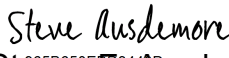
**From:** Sherri A. Lightfoot, Director, Procurement

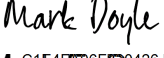
During the month of June, the following item was purchased or contracted for and is being submitted to the Board to be placed on file. The purchase or contract was initiated with the low bidder which is bolded and listed first.

<u>Item</u>	<u>Bids Sent / Rec'd</u>	<u>Bidder</u>	<u>Amount Bid</u>
One (1) Small Stainless-Steel Rear Dump Truck Body 100088000839	3/2	<b>Protech</b> <i>Northern Truck Equip.</i>	<b>\$32,274.00</b> 35,740.00
(C&A for Annual Construction Machines, Equipment, Vehicles and Upfitting approved January 3, 2024 in the amount of \$18,794,100.00.)			
Automotive and Construction Equipment Filters (August 1, 2024 through July 31, 2025)	6/3	<b>Factory Motor Parts</b> Advance Auto Parts O'Reilly Auto Parts	<b>\$26,647.95</b> 28,936.66 38,467.86
Carbon Dioxide CO2 (275 Tons) Florence WTP (September 1, 2024 to August 31, 2025)	4/2	<b>Reliant Gases</b> <i>Matheson Tri-Gas</i>	<b>\$42,625.00</b> 49,500.00

DocuSigned by:  
  
 Sherri A. Lightfoot  
 Director, Procurement  
 (402)504-7253

Approved:  
 DocuSigned by:  
  
 Jon Zellars  
 Vice President, Procurement and Enterprise Services

DocuSigned by:  
  
 Steven E. Ausdemore  
 Senior Vice President, Safety, Security and Field Operations

DocuSigned by:  
  
 Mark E. Doyle  
 President

**METROPOLITAN UTILITIES DISTRICT**

*Inter-Department Communication*

June 24, 2024

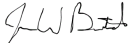
**Subject:** MAIN EXTENSIONS

**To:** Services and Extensions Committee  
cc: All Board Members, Ausdemore, Doyle, Lobsiger, Mendenhall, Minor, Myers, and all Vice Presidents

**From:** Masa Niiya, Vice President, Engineering

The following main extensions will be on the July 3, 2024, Committee Agenda for consideration and the Board Agenda for approval:

- 1. JOB #: WP2108** (100055001476 - \$713,488)  
**PROJECT COST:** \$713,488  
**DISTRICT COST:** \$0  
**LOCATION:** NE of South 168<sup>th</sup> Street and Interstate 80  
**DISTRICT SUBDIVISION:** Cavanaugh  
**PURPOSE:** Install water mains in Wicks Southpointe Subdivision  
**DESCRIPTION:** Work to be done will provide domestic water service and fire protection to 7 commercial lots and 3 outlots in the Southpointe Subdivision.

DocuSigned by:  
  
41368AFE070F446...

Masa Niiya  
Vice President, Engineering

Approved:

DocuSigned by:  
  
505CE444C77B413...

Kendall Minor  
Sr. Vice President, Chief Operations Officer

DocuSigned by:  
  
C1E4FA06F330426...

Mark E. Doyle  
President

**METROPOLITAN UTILITIES DISTRICT**  
*Inter-Department Communication*

June 21, 2024

**Subject: Wage and/or Salary Increases and Ratifications, July 2024 Board Meeting**

**To:** Personnel Committee members Begley, Friend, and Sidzyk

**cc:** Board Members Cavanaugh, Cook, Howard, and McGowan

President Doyle, and Senior Vice Presidents Ausdemore, Lobsiger, Mendenhall, Minor, and Myers

**From:** Bonnie Savine, Vice President, Human Resources

The Human Resources Department is recommending the Board of Directors approve the wage or salary increases outlined below. All positions involve District employees earning more than \$10,000 per year and therefore require your approval.

**1. Operating and Clerical (OAC) Wage Increases Due To Promotion**

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. These wage increases are based on a job selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

**Employee:** Blair Barbary  
**Current position (department):** Customer Service Clerk II (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$32.29; Step 3  
**Proposed rate; step/grade:** \$33.99; Step 4  
**Percent of increase:** 5.26%  
**District hire date:** May 9, 2022

**Employee:** Tyrone Bearfield  
**Current position (department):** Customer Service Clerk II (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$32.29; Step 3  
**Proposed rate; step/grade:** \$33.99; Step 4  
**Percent of increase:** 5.26%  
**District hire date:** May 9, 2022

**Employee:** Kathryn Brousseau  
**Current position (department):** Customer Service Clerk II (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$32.29; Step 3  
**Proposed rate; step/grade:** \$33.99; Step 4  
**Percent of increase:** 5.26%  
**District hire date:** May 10, 2021

Wage and/or Salary Increases and Ratifications

July 2024

Page 2

**Employee:** Susan Caldwell  
**Current position (department):** Customer Service Clerk II (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$32.29; Step 3  
**Proposed rate; step/grade:** \$33.99; Step 4  
**Percent of increase:** 5.26%  
**District hire date:** May 10, 2021

**Employee:** Kenyell Davis  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$25.90; EN  
**Proposed rate; step/grade:** \$27.51; Step 1  
**Percent of increase:** 6.22%  
**District hire date:** August 14, 2023

**Employee:** Magdalena Gammon  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$25.90; EN  
**Proposed rate; step/grade:** \$27.51; Step 1  
**Percent of increase:** 6.22%  
**District hire date:** August 14, 2023

**Employee:** Veronica Harris  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$27.51; Step 1  
**Proposed rate; step/grade:** \$29.13; Step 2  
**Percent of increase:** 5.89%  
**District hire date:** November 21, 2022

**Employee:** Josh Hartnett  
**Current position (department):** Water Plant Maintenance Mechanic (Platte West)  
**New position (department):** Plant and Wellfield Maintenance Worker (Platte West)  
**Current rate; step/grade:** \$31.90; EN  
**Proposed rate; step/grade:** \$33.62; Step 1  
**Percent of increase:** 5.39%  
**District hire date:** November 15, 2021

**Employee:** Cimara Jackson  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$27.51; Step 1  
**Proposed rate; step/grade:** \$29.13; Step 2  
**Percent of increase:** 5.89%  
**District hire date:** November 14, 2022

Wage and/or Salary Increases and Ratifications

July 2024

Page 3

**Employee:** **Doris Lewis**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$25.90; EN  
**Proposed rate; step/grade:** \$27.51; Step 1  
**Percent of increase:** 6.22%  
**District hire date:** August 14, 2023

**Employee:** **Noah May**  
**Current position (department):** Pipe Layer Trainee (Construction)  
**New position (department):** Welder I (Construction)  
**Current rate; step/grade:** \$30.19; Step 3  
**Proposed rate; step/grade:** \$32.57; EN  
**Percent of increase:** 7.88%  
**District hire date:** November 7, 2022

**Employee:** **Marvin Miranda**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$27.51; Step 1  
**Proposed rate; step/grade:** \$29.13; Step 2  
**Percent of increase:** 5.89%  
**District hire date:** November 14, 2022

**Employee:** **Nicole Molzer**  
**Current position (department):** Administrative Clerk IV (Meter Services)  
**New position (department):** Administrative Clerk V (Meter Services)  
**Current rate; step/grade:** \$34.19; Step 4  
**Proposed rate; step/grade:** \$36.54; Step 2  
**Percent of increase:** 6.87%  
**District hire date:** September 17, 2012

**Employee:** **Mayra Monarrez**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$27.51; Step 1  
**Proposed rate; step/grade:** \$29.13; Step 2  
**Percent of increase:** 5.89%  
**District hire date:** November 21, 2022

**Employee:** **Armando Morales**  
**Current position (department):** Water Maintenance Trainee (Water Distribution)  
**New position (department):** Pipe Layer Trainee (Construction)  
**Current rate; step/grade:** \$27.14; Step 1  
**Proposed rate; step/grade:** \$28.60; Step 2  
**Percent of increase:** 5.38%  
**District hire date:** November 6, 2023

Wage and/or Salary Increases and Ratifications

July 2024

Page 4

**Employee:** **Christina Padilla**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$25.90; EN  
**Proposed rate; step/grade:** \$27.51; Step 1  
**Percent of increase:** 6.22%  
**District hire date:** August 14, 2023

**Employee:** **Candace Sallach**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$25.90; EN  
**Proposed rate; step/grade:** \$27.51; Step 1  
**Percent of increase:** 6.22%  
**District hire date:** August 14, 2023

**Employee:** **Samantha Stanek**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$25.90; EN  
**Proposed rate; step/grade:** \$27.51; Step 1  
**Percent of increase:** 6.22%  
**District hire date:** August 14, 2023

**Employee:** **Gabriel Villagomez**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$25.90; EN  
**Proposed rate; step/grade:** \$27.51; Step 1  
**Percent of increase:** 6.22%  
**District hire date:** August 14, 2023

**Employee:** **Laquisha Workman-Thomas**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk I (Customer Services) Job Re-evaluation  
**Current rate; step/grade:** \$27.51; Step 1  
**Proposed rate; step/grade:** \$29.13; Step 2  
**Percent of increase:** 5.89%  
**District hire date:** November 14, 2022



## Wage and/or Salary Increases and Ratifications

July 2024

Page 5

**2. Operating and Clerical (OAC) Wage Increases Due To Job Transfer**

The Human Resources Department is recommending the Board of Directors approve wage increases for the following Employees within the OAC classification. A transferring employee who is at less than Standard Wage will be moved to an equal rate in the new job classification or, if there is not an identical wage rate, to the nearest higher wage rate in the new job classification. These wage increases are based on a formal selection process, are in compliance with the Collective Bargaining Agreement, and are made following the posting and application process for a job opening in the District. The effective date for these increases will be the beginning of the next OAC pay period following Board approval.

**There are no recommendations for approval this month**

**3. Operating and Clerical (OAC) Wage Increases Due To Job Progression**

The Human Resources Department is recommending the Board of Directors approve the following wage increases for the OAC employees who have successfully completed required training and who have been recommended by their supervisor for promotion as they progress within their job family. All increases are based on the bargaining unit wage structure. The effective date for these increases will be the beginning of the next OAC pay period following board approval.

**Employee:** **Viridiana Armendariz**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services)  
**Current rate; step/grade:** \$30.75; Step 3  
**Proposed rate; step/grade:** \$33.99; Step 4  
**Percent of increase:** 10.54%  
**District hire date:** May 10, 2021

**Employee:** **Gillian Blackson**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services)  
**Current rate; step/grade:** \$30.75; Step 3  
**Proposed rate; step/grade:** \$33.99; Step 4  
**Percent of increase:** 10.54%  
**District hire date:** July 6, 2021

**Employee:** **Rick Johnson**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services)  
**Current rate; step/grade:** \$29.13; Step 2  
**Proposed rate; step/grade:** \$32.29; Step 3  
**Percent of increase:** 10.85%  
**District hire date:** May 31, 2022

## Wage and/or Salary Increases and Ratifications

July 2024

Page 6

**Employee:** **Amanda Tynski**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services)  
**Current rate; step/grade:** \$29.13; Step 2  
**Proposed rate; step/grade:** \$32.29; Step 3  
**Percent of increase:** 10.85%  
**District hire date:** May 9, 2022

**Employee:** **Rashelle Walker**  
**Current position (department):** Customer Service Clerk I (Customer Services)  
**New position (department):** Customer Service Clerk II (Customer Services)  
**Current rate; step/grade:** \$29.13; Step 2  
**Proposed rate; step/grade:** \$32.29; Step 3  
**Percent of increase:** 10.85%  
**District hire date:** May 31, 2022

#### **4. Supervisory, Professional and Administrative (SPA) Salary Increases Due To Job Promotion**

The following SPA employees are selected for promotion. It is recommended the President be authorized to increase the salary of these employees. These SPA positions have been evaluated, graded, appropriate job descriptions completed, and posting guidelines fulfilled. The effective date for these salaries will be the beginning of the next SPA pay period following board approval.

**Employee:** **Guenevere Klug**  
**Current position (department):** Water Analyst II (Water Quality)  
**New position (department):** Chemist I (Water Quality)  
**Current rate; step/grade:** \$92,101; SPA – 02  
**Proposed rate; step/grade:** \$94,811; SPA – 02  
**Percent of increase:** 2.94%  
**District hire date:** July 27, 2020

**Employee:** **Stefan Medel**  
**Current position (department):** Human Resources Generalist Trainee (Human Resources)  
**New position (department):** Human Resources Generalist (Human Resources)  
**Current rate; step/grade:** \$82,160; SPA – 02  
**Proposed rate; step/grade:** \$86,268; SPA – 03  
**Percent of increase:** 5.00%  
**District hire date:** July 27, 2019

**Employee:** **Jason Wicken**  
**Current position (department):** Group Leader (Construction)  
**New position (department):** Construction Foreman - Second Shift (Construction)  
**Current rate; step/grade:** \$49.80; Step 4  
**Proposed rate; step/grade:** \$108,763; SPA – 05  
**Percent of increase:** 5.00%  
**District hire date:** August 6, 2001

Wage and/or Salary Increases and Ratifications

July 2024

Page 7

**5. Supervisory, Professional and Administrative (SPA) New Hire Ratification**

Board of Director Ratification of salaries, for new SPA employees hired from outside the District, is required to confirm the salary within the grade established for the position. Authorization to ratify the annual salary of SPA employees hired from outside the District will be requested each month, if appropriate.

**There are no ratifications for approval this month**

DocuSigned by:

*Bonnie Savine*

26D4ADB94CE943B...

Bonnie Savine

Vice President, Human Resources

**APPROVED:**

DocuSigned by:

*Mark Mendenhall*

51BB46766D35440...

Mark A. Mendenhall

Senior Vice President, General Counsel

DocuSigned by:

*Mark Doyle*

61E4FA00F350420...

Mark E. Doyle

President